



## SERVICE, POWER KILL, AND ACCESS SCHEDULING

**Service Provider** will schedule and install services (both new and increases), *not requiring line and/or transformer work*, on a daily basis as crew loading permits, but usually not more than five working days after the **governmental agency inspection clearances are received by the Service Provider from the agency having jurisdiction**. However, this time frame may be extended depending upon crew availability and inclement weather.

### Reminders:

1. For current year the Holidays are: Memorial Day, 4th of July, Labor Day, Thanksgiving (Thursday and Friday), and (2) days on or around the December 25th holiday for Company employees.
2. Permanent addresses should be on switch panels before requesting governmental inspections and must agree with the address on permit and new construction application.
3. Please be aware that there may be as much as a 24-hour time delay in notifications to **the Service Provider** from the governmental inspection agencies after they have made their inspection in the field. This will result in service work not being released until the following workday.




### Access To **Company** Pad Mounted Equipment

Only employees and authorized contractors of Service Provider are permitted entry into the Company's pad-mounted equipment. When it becomes necessary for a customer or contractor to install duct sweeps, mandrel a duct or pull cable inside the Company equipment, arrangements must be made by calling TEP at (520) 918-8300 or UES at (520) 761-7951. All requests must be made with a minimum of 5 working days advance notice and will be scheduled as Service Provider's work schedule allows.

### Power **Kill** Request

All charges are due and payable before the Company can take a request for a scheduled power outage. Appointments can be made by contacting TEP at (520) 918-8300 or UES at (520) 761-7951. Requests must be made 5 working days prior to the time the outage is required. All requests will be scheduled in the order they are received and as Service Provider's work schedule allows. Work requiring access to an enclosure which has been sealed by the Company must be approved by Service Provider for the specific job or location.

FORMERLY SR-1.06

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